

# PAC Minutes

**Date:** Wednesday September 26th, 2018  
**Time:** 6:00 - 7:50

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**School Admin:** Zahara R  
**Attendees:** Sarah T, Sarah G, Aman, Erin N, Jen F, Cindy Li, Amy Da Costa, Sinead Hibbert, Shannon Coombs, Debbie W, Channy Tay,

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1) **Round of intros**

2) **Principals Message**

- Orange shirt day, date change to Fri Sept 28th
- Nov 13-19 soccer
- Scholastic book fair is booked
- Constable Sears and Anderson - WITS for primary grades and focusing on social media awareness for intermediate grades
- ArtStarts - Oct 17th - *Motivational Magic*
- Soccer and cross country has started

3) **Financial Report**

- Welcome back meet the teacher - raised \$450
- Pub night - in the past raised 3-4K
- Upcoming fundraisers: Halloween, babysitters course, Purdy's, poinsettias, yearbooks, Spring Carnival
- Currently holding 65K
- Projections 20-30K profit
- Breakfast program - RBC volunteers from Grandview Corners RBC
- Playground info - approaching developers for \$
- Shannon - experience in grant writing

#### 4. **Signing Authority**

- Komal Shaikh and Claudia Jones to be removed from the account, no longer on the PAC.
- Current signees to remain are Aman Dhillon (Treasurer), Sarah Gardner (President) and Melissa Loo (Secretary).
- New signees to add are Sarah Thomas (Vice President) and Jennifer Findlay (Marketing/Communication/Yearbook Director).

#### 5) **Hot Lunch**

- Available to order the entire year rather than broken up
- Will be available weekly - Monday and Friday
- New vendors: Boston Pizza (pasta), fresh Slice (pizza), Subway, A&W
- Other vendors: White Spot, Sushi, Pacific Bistro
- Issue with payments for parents - Sarah G will send another email, Zahara will send out info in next school newsletter
- PayPal takes 3% - Parents should be aware so they can make other forms of payment - ie: reoccurring etransfer, cash, cheque
- Volunteers needed - send email, Erin will contact Zahara and set up class parents for volunteering
- At staff meeting discussed - teachers are responsible to have a system for hot lunch
- Problems with hot lunch distribution in intermediate grades - Students taking other kids orders
- Make a designated and trained hot lunch monitor
- Concerns - Have had issues with grades 5, 6, 7, biggest struggle is with delivery
- 6 people would be adequate for hot lunch volunteers for approx 1 hour
- At least 1 person from each hotdog team must have food safe (can be taken online)

#### 6) **Yearbook Club**

- Zahara will send out an email
- Jen will make poster
- Need to look into cameras, computers and Adobe software

#### 7) **Website**

- Jen & Sarah G will discuss content
- Check out sunnysidepac.ca for ideas
- Link WREpac.ca & whiterockpac.ca

#### 8) **Playground**

- Thank you - Certificates to donors - Jen will create

- Developer meetings - Aman & Jen will proceed

## 9) **Upcoming Events**

- Parents night out - this Saturday, Sept 29th
- So far 12 tix online and 4 tix sold at parent teacher night
- 50/50, toonie toss and small silent auction
  
- Halloween Dance - Oct 26th 5:30-7:30 (same night as pre-teen dance)
- DJ booked, pizza, glow sticks, photo booth

**NO WINTER CRAFT FAIR :)**

## 10) **Fundraising**

- Purdy's chocolates
- Poinsettias - Jen will contact WCG
- Aman will look at Newfeld Farms
- Ideas - Coin drive, bottle drive
- Habitat will provide a scratch & pay card for playground fundraising
- Red Cross Babysitting course - Charging \$65 per student and cost is \$40 - Starts Nov 9th - If successful will run another in the new year

**Decided that a separate fundraising meeting will be held as time ran out**